Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
May 12, 2025 at 6:00 p.m. at Medford High School & Zoom

I. Roll call

Voting Members: 15 Present 0 Absent
Non-Voting Members: 9 Present, 1 Absent

Introduction of Lisa Miller to the committee as a non-voting member, MTVHS teacher and Caregiver to Medford students

II. Consent Agenda: Approval of Meeting Minutes

1. January 23, 2025 - CCE Subcommittee
2. February 24, 2025 - Full Committee

Motion to Approve Minutes January 23 Subcommittee Meeting Minutes and February 24 Full Committee Minutes By Tracy Keene, second by Libby Brown 12/0/3- Approved

III. Introduction to Selected OPM: LeftField

- Recap of OPM Selection Process
    - 10 Bids were received with 3 finalists
    - In the queue for review by the OPM Selection Process
- Presentation by the LeftField team to introduce themselves to full committee
    - Spoke about their staffing capacity and ability to handle multiple projects at once
    - Spoke about their experience with Chapter 74 programming
    - Spoke about different preliminary construction options, but emphasized they will study all possible options before Building Committee determines a final decision

IV. RFS for Designer Services

- Introduction to next phase and timeline
    - Designer Selection Panel Process
    - LeftField spoke about their experience in this process and how to navigate their districts only having 3 votes per the MSBA process policy
- Collect input and feedback from the Committee
- Potential approval to submit RFS for MSBA review
    - Discussion on if $600 million was too big of a project cost to list on the RFS
    - Point was made that this is just the number listed on the RFS and is not what the cost of the project will be

Motion to adjust upper bound on RFS Designer Selection from $600 million to $400 million by Luke Preisner, seconded by Aaron Olapade - 2/13/0 Motion fails

Motion to approve RFS as amended by Dr. Suzanne B. Galusi, seconded by Marissa Desmond 14/0/1 - Motion passes

V. Adjournment

Motion to adjourn by Tracy Keene, second by Emily Lazzaro - 15/0/0
Meeting adjourned