Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
June 11, 2025 at 6:30 p.m. at Bistro 489 & on Zoom

I. Roll call

Voting Members: 15 Present 0 Absent
Non-Voting Members: 4 Present, 5 Absent

II. Consent Agenda: Approval of Minutes

- May 12, 2025 - Full Committee Meeting
- June 2, 2025 - Full Committee Meeting

Motion to Approve Meeting Minutes from 5/12/25 & 6/2/25 Full Committee Meeting by Aaron Olapadde, second by Luke Preisner 0/0/0 - Approved

III. Site Options Discussion: Possible removal of Medford Square and Columbus Park as options; only the Medford High property to remain for the Feasibility Study

- Does MSBA care if we are only studying one spot? How were those spots decided?
    - Meetings with the Medford Office of Planning and Development came up with the three potential sites, but after further discussion other sites were either too small or went into different forms of development
- Does the process get sped up if only one spot is studied?
    - Jennifer Carlson from LeftField said that yes the feasibility study gets sped up and costs gets sped up with less fewer surveys
- What are the safety ramification of only doing one site?
    - Jenn Carlson said the LeftField has plenty of experience managing this issue. May pose more logistical planning, but safety is always paramount regardless of where the build is decided on
- Does focusing on one site allow for more flexibility and time to plan to study the current site?
    - Jenn Carlson said yes. The more time dedicated to building one site allows for more design options on that one site
- LeftField is also going to make documents on sites that were explored and provide reasons why those sites weren't feasible.
- Clarification that MSBA does not reimburse spaces such as pools or athletic fields
- Spoke about the community concern that the high school currently resides on the edge of the city. Earlier discussions noted factors including size and cost of flipping school building locations.

Motion for LeftField to do a peer review of the city's prior review of the available spaces in Medford by Luke Preisner, second by Libby Brown 15/0/0

IV. OPM Update and Designer Selection Panel Next Steps

- MSBA's Designer Selection Panel is completely full until the end of September, later than what the committee wanted but lots of other projects in the queue ahead of Medford
- The Educational Program, which is what we can start working on now, is what the design of the building is based on. Factors the needs of students, their schedules, designs of other school buildings
- Next meeting in August will discuss the Designer Selection Process in more detail, but designers are selected on presentation and idea of project, not any costs or contracts

V. Adjournment

Motion to adjourn by Emily Lazzaro, second by Nicole Morell - 15/0/0
Meeting adjourned