**Meeting Minutes**
**Medford Comprehensive High School Building Committee Meeting**
**September 15, 2025 at 6:30 p.m. at Bistro 489 & on Zoom**

I. Roll call

Voting Members: 13 Present 2 Absent
Non-Voting Members: 8 Present, 2 Absent

II. Approval of Meeting Minutes from August 11, 2025

**Motion to Approve Meeting Minutes from 8/11/25 Full Committee Meeting by Aaron Olapade, second by Dr. Suzanne Galusi** 11/2/2 - Approved

III. Introduction of New Members

A. Voting - Ken Lord Chief Operations Officer
B. Non-Voting - Dr. Kim Talbot, MPS Assistant Superintendent for Academics & Instruction

IV. Approval of August 2025 OPM Invoice

**Motion to Approve August 2025 OPM Invoice by Ken Lord, second by Luke Preisner** 13/0/2 - Approved

V. Designer Selection Process Proposal Discussion

Four proposals from designers. AI3, Perkins & Will, DLR, and SSMA. The committee went one by one through each firm, talking about the things they liked about each firm, what they didn't like, and questions they would like to ask each firm. Among many themes, committee members routinely spoke about the following when speaking through each of the firms:

- Firm makeup (number of members and consultants, location)
- Experience (history with HS projects, high schools that have a CTE component, size of past high school builds,)
- Vision (design of project, communicating the vision to community, use of existing land, inclusion and emphasis on different spaces such as the pool, theater, Curtis Tufts)
- Project timeline
- Environmental experience (Geothermal and solar opportunities in build, clearing of land)
- History of projects being under budget

VI. Adjournment

**Motion to adjourn by Mayor Breanna Lungo-Koehn, second by Luke Preisner -** 15/0/0 - Approved

***Meeting adjourned***