Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
February 11, 2026 at 6:30 p.m. at the MHS Library & on Zoom

I. Roll call

Voting Members: 11 Present 4 Absent
Non-Voting Members: 8 Present, 2 Absent

II. Approval of Meeting Minutes
   A. Meeting Minutes from January 14, 2026 Full Committee Meeting
   B. Meeting Minutes from January 28, 2026 Communications & Community Engagement Subcommittee Meeting

Motion to Approve Meeting Minutes from 1/14/26 & 1/28/26 Meetings by Aaron Olapade, second by Libby Brown 11/0/4 - Approved

III. Communications Plan Review

Motion to Approve Communications Plan by Ken Lord, second by Mayor Breanna Lungo-Koehn 11/0/4 - Approved

IV. Approval of January 2026 Invoices

Motion to Approve January Invoices by Ken Lord, second by Luke Preisner 11/0/4 - Approved

V. Recommendation to Approve LeftField Amendment #1

Motion to Approve Amendment #1 by Aaron Olapade, second by Dr. Suzanne B. Galusi 11/0/4 - Approved

VI. Summary of Reactions to Alternatives

SMMA showed the scanned documents of stickers given on the design alternatives shared at last month's meeting. Also showed the Mentimeter results, an online tool where the public could vote and give their reaction to their preferred designs.

VII. PDP Submission Status - due 2/25
   A. Educational Plan

B. Space Summary Review

Question from Community Member Gaston Fire: Why are the guidelines for CTE spaces lower than the MSBA or DESE guidelines? Answer: The 19 CTE programs proposed in the new building are up to MSBA and DESE guidelines and are a commitment to the CTE spaces. The non-chapter 74 CTE program spaces are for academics that are adjacent to the CTE program but not part of the CTE pathway/curriculum.

C. Cost Information for January 14, 2026 Alternatives

VIII. Introduction of Evaluation Criteria

IX. Review of Cost Information for January 14, 2026 Alternatives

Harrison Green: How are alternate programs and design decisions made? Answer: Design Evaluation criteria used at the meeting in March will allow committee members to focus on design elements that will affect costs and drive which design alternatives to move forward with. Advisory team meetings will also help guide SMMA on design elements related to the respective teams such as Sustainability team or Interior and Exterior Design.

Gaston Fire asked best contact for questions or to share further thoughts on the project. Questions can be directed to mhsproject@medford.k12.ma.us

X. Next steps and upcoming meetings

A. 2/23 (Virtual) - MCSHBC meeting to finalize and approve PDP submission
B. 2/25 Virtual) - MCHSBC meeting to understand CM at Risk vs. Design Bid Build options
C. 3/5 (In Person) - Community Forum #2 to collect Design Input (staff only meeting scheduled for 3/3)
D. Week of 3/9 - Advisory Committee meetings
E. 3/23 (In Person) - MCHSBC meeting to review and develop evaluation and selection criteria
F. 4/27 (In Person) - MCHSBC meeting to narrow options to 3-5
G. 5/20 (In Person) - MCHSBC meeting to review refined cost estimates for 3-5 designs
H. 5/27 (In Person) - MCHSBC meeting
I. 6/10 (In Person) - MCHSBC meeting to review PSR submission
J. 6/22 (In Person) - MCHSBC meeting to select a single design option and approve PSR submission
K. Additions to this schedule will be made based on the communications plan

Motion for the design team to create a space summary that indicates what level of reimbursement rate the project will receive for space categories in the space summary and for the design team to make a Space Summary benchmarking table for the Medford High School building project compared to the recent projects from Somerville High School and Waltham High School made by Luke Preisner, seconded by Aaron Olapade - 1/9/5 Not Approved

XI. Adjournment

Motion to adjourn by Emily Lazzarro second by Luke Presiner - 10/0/5 - Approved

Meeting adjourned