Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
February 25, 2026 at 6:00 p.m. on Zoom

I. Roll call

Voting Members: 12 Present, 3 Absent
Non-Voting Members: 8 Present, 2 Absent

II. Approval of Meeting Minutes
    A. Meeting Minutes from February 23, 2026 Full Committee Meeting

Motion to Approve Meeting Minutes by Brian Hilliard second by Dr. Suzanne B. Galusi 12/0/3 - Approved

III. LeftField to present Design, Bid, Build (DBB) vs. Construction Manager at Risk (CMR) delivery method

IV. SBC to Vote on delivery methods

Motion for the MCHSBC to proceed with a Construction Manager at-Risk procurement method and approve LeftField to proceed with submitting the application to the Inspector General's Office by Ken Lord, second by Libby Brown 12/0/3 - Approved

If CM at Risk is chosen:

V. Approve LeftField to submit the application to the OIG

Motion to approve was made in the motion listed on delivery methods.

VI. Review of Schedule
VII. Formation of the Evaluation Committee:
    A. 1 Representative from SMMA
    B. 1 Representative from LeftField
    C. Superintendent of Schools - Dr. Suzanne Galusi
    D. Chair of MCHSBC - Jenny Graham
    E. Chief Operating Officer of MPS - Ken Lord
    F. 2 Additional Representatives from MCHSBC
        1. Nominations

Motion to add Brian Hilliard and Libby Brown to the Evaluation Committee as representatives from the MCHSBC by Nicole Morell, second by Dr. Suzanne Galusi - 12/0/3 Motion Approved

Motion to approve Dr. Suzanne Galusi, Jenny Graham, Ken Lord to the evaluation committee alongside Libby Brown, Brian Hilliard, one representative from SMMA, and one representative from LeftField by Brian Hilliard, second by Aaron Olapade - 12/0/3 Motion Approved

VIII. Adjournment

Motion to adjourn by Mayor Lungo-Koehn second by Libby Brown - 12/0/3 - Motion Approved

Meeting adjourned