Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
March 17, 2026 at 6:30 p.m. on Zoom

I. Roll call

Voting Members: 13 Present, 2 Absent
Non-Voting Members: 8 Present, 2 Absent

II. Approval of Meeting Minutes
   A. Meeting Minutes from February 25, 2026 Full Committee Meeting

Motion to Table Meeting Minutes by Mayor Lungo-Koehn second by Dr. Galusi 13/0/2 - Motion Tabled

III. Review and Finalize Alternatives Evaluation Matrix

Motion to Apply a cost multiplier of ten to the cost evaluation criteria to only the alternatives that fall within the $200-$600 range in the RFP by Luke Preisner, no second.

Motion to change Ease of Maintenance (Evaluation Criteria 5.1) Score on options C.31 and C3.2, D1.1 D2.1 from a "Zero" to a "Two" by Ken Lord, second by Dr. Galusi - 12/0/3 - Motion Approved

Motion to change Minimizes Passing Time Between Classes (Evaluation Criteria 6.4) on all options higher than 4 floors to be labeled as a "Two" by Dr. Galusi, second by Ken Lord - 12/0/3 - Motion Approved

Motion to Approve Alternatives Evaluation Matrix as amended by Nicole Morell, second by Ken Lord - 11/0/4 - Motion Approved

IV. Discuss Decision Making Approach for 3.23 Meeting

Chairperson Graham suggested a Straw Poll for committee members to fill out ahead of the meeting on March 23. The data will be aggregated ahead of the meeting and be presented to the committee.

Motion to begin next meeting by discussing the results of a straw poll filled out by SBC members that will ask SBC members to choose up to three Add/Reno Design options & up

to three new build options by Dr. Galusi, second by Aaron Olapade - 12/0/3 - Motion Approved

V. Next Steps

A. March 23, 22026: SBC Meeting: Review Completed Evaluation Matrixes. Confirm the top 3-5 options by April 2, 2026 as requested by MSBA

VI. Adjournment

Motion to adjourn by Dr. Galusi second by Mayor Lungo-Koehn - 12 /0/3 - Motion Approved

Meeting adjourned