Outlook

RE: Land Transfer Research

From Danae Kristiansen <dkristiansen@medford-ma.gov>
Date Tue 12/16/2025 11:39 AM
To Conor Burns <cburns@brennanconsults.com>

1 attachment (4 MB)
Plan of Land Transfer 1975.pdf;

Hi Conor,
I checked some hard copy files here and found the attached.
Hope it is helpful!

Danae Kristiansen
Head Clerk
Medford Engineering Division
85 George P. Hassett Drive, Room 300
Medford, MA 02155

T: 781-393-2474
dkristiansen@medford-ma.gov
[www.medfordma.org]www.medfordma.org

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From: Conor Burns <cburns@brennanconsults.com>
Sent: Tuesday, December 16, 2025 11:08 AM
To: Danae Kristiansen <dkristiansen@medford-ma.gov>
Subject: Land Transfer Research

Good afternoon Danae,

I reached out a few weeks ago regarding plans for 483 Winthrop Street. While reviewing them, I noticed a land transfer plan from 1975 (see attached). I have done quite a bit of research at the Registry of Deeds to determine whether this land transfer was completed. but there's nothing on record. I wanted to check to see if there is any documentation on file at City Hall related to this land transfer, such as a deed. If I should reach out to another department, please let me know.

Thank you for your assistance,
Conor

Conor Burns
Project Manager
Brennan Consulting, Inc.
24 Ray Avenue, Burlington MA 01803
O: 781-273-3434
A WBE & DBE Certified Business

Brennan Consulting
ENGINEERING · TRANSPORTATION · SURVEYING

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Outlook

RE: Medford Research

From Conor Burns <cburns@brennanconsults.com>
To Potvin, James (DCR) <james.potvin@mass.gov>

James,

Apologies for the wrong contact, I wasn't aware. I did go the public records route a couple times and received a response the first time but nothing after. Thank you for forwarding my request, I appreciate your help!

Conor

Conor Burns
Project Manager
Brennan Consulting, Inc.
24 Ray Avenue, Burlington MA 01803
O: 781-273-3434
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From: Potvin, James (DCR) <james.potvin@mass.gov>
Sent: Wednesday, December 17, 2025 10:58 AM
To: Conor Burns <cburns@brennanconsults.com>
Subject: RE: Medford Research

Conor,
I am not the person who should be responding to these requests.
You say you made a couple of requests through the public records route and didn't receive a response? I will forward this to our plan archivist and see if they can help. I tried a search of the Accession Number you provided: D64-19742 but couldn't find this sheet, but maybe I am not searching correctly.

I looked at our online plans and only found the attached, which appears to be the same as the file you sent.
James

From: Conor Burns <cburns@brennanconsults.com>
Sent: Wednesday, December 17, 2025 9:58 AM
To: Potvin, James (DCR) <james.potvin@mass.gov>
Subject: Medford Research

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Good morning James,

Melvin Nicholson is a colleague of mine and gave me your contact info, as you were very helpful to him for a project on Deerfield Street. I am working on a project for Medford High School at 483 Winthrop Street in Medford. I have run into some issues regarding a land swap between MDC and the City of Medford. I have a plan from the city of Medford that shows a land swap- whether it's proposed or occurred I'm not sure. I have exhausted my research with the Registry of Deeds, and I was wondering if you had anything on record for this land transfer- a deed, taking, plan etc. I've attached the plan for your reference. I've also come across a plan reference for Assession No. D64-19742 which I have requested through the public records request a couple times but haven't received/heard back. I believe this plan shows the land transfer as well.

If you have any questions, or need anything from me, please let me know.

Thank you for your assistance,
Conor

Conor Burns
Project Manager
Brennan Consulting, Inc.
24 Ray Avenue, Burlington MA 01803
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Outlook

RE: Medford Research

From Potvin, James (DCR) <james.potvin@mass.gov>
Date Wed 12/17/2025 10:58 AM
To Conor Burns <cburns@brennanconsults.com>

1 attachment (2 MB)
1975_Medford_Winthrop_Street_Land_Transfer_Medford_and_MDC_AFTER_CALIBRATION_mdc.pdf;

Conor,
I am not the person who should be responding to these requests.
You say you made a couple of requests through the public records route and didn't receive a response? I will forward this to our plan archivist and see if they can help. I tried a search of the Accession Number you provided: D64-19742 but couldn't find this sheet, but maybe I am not searching correctly.

I looked at our online plans and only found the attached, which appears to be the same as the file you sent.
James

From: Conor Burns <cburns@brennanconsults.com>
Sent: Wednesday, December 17, 2025 9:58 AM
To: Potvin, James (DCR) <james.potvin@mass.gov>
Subject: Medford Research

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Good morning James,

Melvin Nicholson is a colleague of mine and gave me your contact info, as you were very helpful to him for a project on Deerfield Street. I am working on a project for Medford High School at 483 Winthrop Street in Medford. I have run into some issues regarding a land swap between MDC and the City of Medford. I have a plan from the city of Medford that shows a land swap- whether it's proposed or occurred I'm not sure. I have exhausted my research with the Registry of Deeds, and I was wondering if you had anything on record for this land transfer- a deed, taking, plan etc. I've attached the plan for your reference. I've also come across a plan reference for Assession No. D64-19742 which I have requested through the public records request a couple times but haven't received/heard back. I believe this plan shows the land transfer as well.

If you have any questions, or need anything from me, please let me know.

Thank you for your assistance,

Conor

Outlook

Re: Medford Research

From Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Date Thu 12/18/2025 9:51 AM
To Conor Burns <cburns@brennanconsults.com>

Good morning Conor,

Unfortunately, I cannot find any record of the plan with accession number: D64-19742 and the only relevant plans I can find for the Medford High School area are those that Mike had already sent along for you. Sorry I could not be of more help! Please let me know if you have any questions or if there is anything else I can do.

Best,

Sam Sharp (she/her)
Plans Archivist
Office of Cultural Resources
Massachusetts Dept. of Conservation and Recreation
sam.sharp@mass.gov
Work: 857-286-6380

From: Conor Burns <cburns@brennanconsults.com>
Sent: Wednesday, December 17, 2025 12:49 PM
To: Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Subject: RE: Medford Research

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No worries, I understand and appreciate the clarification! I just wanted to mention again if there's any takings, deeds, or written docs related to this land transfer I'd really appreciate you forwarding those. I've received a plan from the city engineer but it seems as though it was proposed and never occurred, I want to cross my t's and dot my I's.

Thank you,
Conor

From: Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Sent: Wednesday, December 17, 2025 12:44 PM
To: Conor Burns <cburns@brennanconsults.com>
Subject: Re: Medford Research

Sorry about that - most often those kinds of requests come to the Plans Library but in that instance, I guess it didn't get sent our way since looks like Mike found some relevant plans for you. You are doing all of the right steps just in this instance Mike must have handled it himself there rather than sending it through me (he is the one who receives the requests and either handles them or sends them to the relevant people to get the correct documents). I will look for the specific plan you are looking for and should get back to you soon! Sorry this was missed the first time.

Sam Sharp (she/her)
Plans Archivist
Office of Cultural Resources
Massachusetts Dept. of Conservation and Recreation
sam.sharp@mass.gov
Work: 857-286-6380

From: Conor Burns <cburns@brennanconsults.com>
Sent: Wednesday, December 17, 2025 12:27 PM
To: Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Cc: Potvin, James (DCR) <james.potvin@mass.gov>
Subject: RE: Medford Research

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Hi Sam,

Thank you for your help! I've always gone through your public records link but have had little luck. That's why a colleague connected me with James. If there's anything I'm doing wrong, I'd appreciate the advice as I'm sure this wont be the last time I ask for assistance on your end. Attached is a screenshot I got from public record request a few weeks back.

Thank you,
Conor

From: Potvin, James (DCR) <james.potvin@mass.gov>
Sent: Wednesday, December 17, 2025 11:59 AM
To: Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Cc: Conor Burns <cburns@brennanconsults.com>
Subject: RE: Medford Research

Thanks Sam

From: Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Sent: Wednesday, December 17, 2025 11:58 AM
To: Potvin, James (DCR) <james.potvin@mass.gov>
Subject: Re: Medford Research

Hi James,

No worries I am happy to help out, I will start looking for this plan now.

As for the Public Records Requests - we have never received a public records request from a Conor Burns... I wonder if he has the correct link: https://www.mass.gov/forms/dcr-public-records-request

Thanks,

Sam Sharp (she/her)
Plans Archivist
Office of Cultural Resources
Massachusetts Dept. of Conservation and Recreation
sam.sharp@mass.gov
Work: 857-286-6380

From: Potvin, James (DCR) <james.potvin@mass.gov>
Sent: Wednesday, December 17, 2025 11:01 AM
To: Sharp, Sam (DCR) <Sam.Sharp@mass.gov>
Subject: FW: Medford Research

Sam,
Sorry to bother you on this.
A consultant is looking for some information and claims they made some requests through a public records request. He provided an accession number, but I couldn't find anything, but I might not be searching correctly. Can you help with this?
Thanks,
James

From: Potvin, James (DCR)
Sent: Wednesday, December 17, 2025 10:58 AM
To: 'Conor Burns' <cburns@brennanconsults.com>
Subject: RE: Medford Research

Conor,
I am not the person who should be responding to these requests.
You say you made a couple of requests through the public records route and didn't receive a response? I will forward this to our plan archivist and see if they can help. I tried a search of the Accession Number you provided: D64-19742 but couldn't find this sheet, but maybe I am not searching correctly.

I looked at our online plans and only found the attached, which appears to be the same as the file you sent.
James

From: Conor Burns <cburns@brennanconsults.com>
Sent: Wednesday, December 17, 2025 9:58 AM
To: Potvin, James (DCR) <james.potvin@mass.gov>
Subject: Medford Research

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Good morning James,

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swap- whether it’s proposed or occurred I’m not sure. I have exhausted my research with the Registry of Deeds, and I was wondering if you had anything on record for this land transfer- a deed, taking, plan etc. I’ve attached the plan for your reference. I’ve also come across a plan reference for Assession No. D64-19742 which I have requested through the public records request a couple times but haven’t received/heard back. I believe this plan shows the land transfer as well.

If you have any questions, or need anything from me, please let me know.

Thank you for your assistance,
Conor

Outlook

RE: 483 Winthrop research

From Engineering Public Account <engineering@medford-ma.gov>
Date Wed 4/29/2026 8:21 AM
To Conor Burns <cburns@brennanconsults.com>
Cc Scott Ludwig <sludwig@brennanconsults.com>

2 attachments (56 KB)
image003.png; image010.png;

Hi Conor,
Would you be able to highlight the deed restriction portion you are referring to and I could do come research?
Thank you.

Danae Kristiansen
Project Manager
Medford Engineering Division
85 George P. Hassett Drive, Room 300
Medford, MA 02155
T: 781-393-2474
dkristiansen@medford-ma.gov
[www.medfordma.org]www.medfordma.org

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From: Conor Burns
Sent: Tuesday, April 28, 2026 2:19 PM
To: Engineering Public Account
Cc: Scott Ludwig
Subject: RE: 483 Winthrop research

Good afternoon Danae,
I was wondering if you had any deeds or documents for this property that might not have been recorded with the registry? Specifically I'm looking for anything related to the deed restriction mentioned toward the end of the attached deed.
Thank you for your help,
Conor

Conor Burns, LSIT
Project Manager

Brennan Consulting, Inc.
24 Ray Avenue, Burlington MA 01803
781-273-3434 ext. 103
A WBE & DBE Certified Business

From: Engineering Public Account <engineering@medford-ma.gov>
Sent: Thursday, December 4, 2025 4:11 PM
To: Conor Burns <cburns@brennanconsults.com>
Subject: RE: 483 Winthrop research

Good afternoon,

Please see scans on file that may be relevant to this area: 483 Winthrop Street

Thank you.

Danae Kristiansen
Head Clerk
Medford Engineering Division
85 George P. Hassett Drive, Room 300
Medford, MA 02155
T: 781-393-2474
dkristiansen@medford-ma.gov
www.medfordma.org

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From: Conor Burns <cburns@brennanconsults.com>
Sent: Thursday, December 4, 2025 3:24 PM
To: Danae Kristiansen <dkristiansen@medford-ma.gov>
Subject: 483 Winthrop research

Good afternoon Danae,

I am working on a project at 483 Winthrop Street, and I was wondering if you could help me. I was wondering if you had any road layout plans on file for Winthrop Street, specifically around the address, or any plans on file for the property. I've gone through plenty of registry plans and also received some plans from Massachusetts DCR for the conservation parcel surrounding 483 Winthrop. If you have any questions or need anything on my end, please let me know.

Thank you for your assistance,

Conor

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Outlook

Steve Miller Drive - Public way acceptance

From Lauren Carpenito <lcarpenito@medford-ma.gov>
Date Wed 4/29/2026 2:16 PM
To Conor Burns <cburns@brennanconsults.com>

Thank you for stopping in the Office of Planning, Development, & Sustainability today.
After doing some digging, we found the following related to Steve Miller Drive public way acceptance.
Meeting Recording: Medford Community Media {verbal approval of public way acceptance within}
Meeting Agenda for May 4, 2022:

RECEIVED
CITY CLERK
MEDFORD, MASS.
2022 APR 27 PM 6:02

City of Medford

Office of Planning, Development and Sustainability

City Hall - Room 308
85 George P. Hassett Drive
Medford, Massachusetts 02155

Contact:
(781)393-2480
Fax: (781)393-2342
ocd@medford-ma.gov

Meeting Notice and Agenda

Medford Community Development Board

May 4th, 2022

The Medford Community Development Board will conduct a meeting via Zoom Remote Videoconferencing on Wednesday, May 4, 2022 at 6:00 p.m.

Agenda items shall include:

1. Meeting to order
2. Request to accept Freedom Way as a public way
3. Request to accept Steve Miller Drive as a public way
4. 23 Sycamore Ave Linkage Credit Application
5. Discussion of Reassessment of Linkage Fee Sched...
6. Miscellaneous & Other Updates
7. Adjournment

Workbook last saved: Just now

Per Order
André Leroux, Chairman

** The full text of the Proposed Ordinance can be viewed in the Office of the City Clerk, City Hall Room 103, or on the City's website at https://www.medfordma.org/boards/community-development-board/ by clicking on 'Current CD Board Filings.'*

To view and participate in this meeting please use the following:
Join Zoom Meeting: https://us06web.zoom.us/j/95629298475
Meeting ID: 956 2929 8475
Dial in: +1 929 205 6099 US Meeting ID: 956 2929 8475

To participate remotely outside of the virtual platform, questions and comments may be submitted via email to ocd@medford-ma.gov or via phone to 781-393-2480. For accommodations, please call 781-393-2480 in advance of the meeting. TTY: 781-393-2516.

"Pursuant to Chapter 20 of the Acts of 2021, this hearing of the Medford Community Development Board will be conducted via remote means. Members of the public who wish to access the meeting may do so by accessing the meeting link contained herein. No in-person attendance of members of the public will be permitted, and public participation in any public hearing during this meeting shall be by remote means only."

Following Meeting Notes from June 9, 22 minutes:

5. **Miscellaneous & Other Updates**

Ms. Centrella noted that the Board is recommending that Freedom Way and Steve Miller Drive be accepted as public ways, and she will be reaching out to several members to receive signatures on the plan sets.

Best,
Lauren

Lauren Carpenito, she/her
Head Clerk
Office of Planning, Development, & Sustainability
Rm 308, 85 George P Hassett Dr
Medford, MA 02155
P: 781-393-2480



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Outlook

Re: Medford Research

From Fisher, Sean (DCR) <sean.fisher@mass.gov>
Date Thu 4/30/2026 11:28 AM
To Conor Burns <cburns@brennanconsults.com>

Hi Conor,

DCR's archival collections at the Mass. State Archives do not include MDC/DCR real estate/land records.

These remain under the management of DCR's General Counsel's Office; all were digitized in 2023-2024.

Please submit your request through DCR's Public Records Request online form, which is directed to that office.
https://www.mass.gov/dcr-public-records-request

Sean

Sean M. Fisher
Archivist | Office of Cultural Resources | Conservation and Resource Stewardship

Massachusetts Department of Conservation and Recreation

sean.fisher@mass.gov
Cell 339-224-3558

M-Th: DCR Archives Office at Massachusetts Archives (subject to change per field visits)
Friday: Telework at Home (subject to change per field visits)

DCR

Our public lands and open spaces belong to all of us. Learn more at mass.gov/dcr

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From: Conor Burns
Sent: Thursday, April 30, 2026 11:15 AM
To: Fisher, Sean (DCR)
Subject: Medford Research

Good afternoon Sean,
I stopped by your office yesterday looking for assistance on a project I'm working on. The property shown on the attached plan is 483 Winthrop Street in Medford, where the high school

currently is. There was a deed restriction mentioned in the attached deed (on parcels 3 and 5 on the plan) but I was wondering if DCR/MDC had any later documents regarding the deed restrictions? If you have any questions, please let me know.
Thank you for your help,
Conor

Conor Burns, LSIT
Project Manager

Brennan Consulting, Inc.
24 Ray Avenue, Burlington MA 01803
781-273-3434 ext. 103
A WBE & DBE Certified Business

Fantini, Helen

From: Assessors Public Account <assessors@medford-ma.gov>
Sent: Friday, May 8, 2026 11:15 AM
To: Conor Burns
Subject: 483 Winthrop St RE: Assessor's Card
Attachments: image001.png; image007.png; 483 property record card.pdf

Good morning, Conor,
Thank you for contacting us with your inquiry.
Of course. I have attached it to this email.

In case you would like to access this version for this (or any property) online, you can go to the public property database, open the property, and then click the red "Field Card" button in the upper right. It will show you the same one I attached.

Please let me know if we can be of further assistance. Thank you.

Best regards,
Rita
Rita Danilchuk, Administrative Assessor
Assessing Department, Room 109
Medford City Hall
85 George P. Hassett Drive
Medford, MA 02155

Assessor's Office phone #: 781-393-2435 assessors@medford-ma.gov Assessor's Office fax #: 781-391-2158
Medford City Hall main phone #: 781-396-5500 www.medfordma.org
Hours: *Monday, Tuesday, Thursday 8:30am- 4:30pm*
Wednesday 8:30am-7:30pm
Friday 8:30am-12:30pm
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From: Conor Burns
Sent: Friday, May 8, 2026 9:56 AM
To: Assessors Public Account
Subject: Assessor's Card

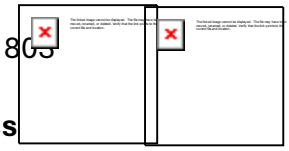
Good morning,

I was wondering if I could have a copy of the physical assessor's card on file for 483 Winthrop Street?

Thank you,

Conor

Conor Burns, LSIT
Project Manager
Brennan Consulting, Inc.
24 Ray Avenue, Burlington MA 01803
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