Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
June 18, 2026 at 6:30 p.m. at Bistro 489 & on Zoom

I. Roll call

Voting Members: 11 Present, 4 Absent
Non-Voting Members: 5 Present 5 Absent

II. Approval of Meeting Minutes
   A. Meeting Minutes from June 10, 2026 Full Committee Meeting

Motion to Approve Meeting Minutes by Aaron Olapade second by Emily Lazzaro 8/0/7 absent - Approved

III. Be it resolved that the MCSBC authorizes the following space efficiencies to be incorporated into the PSR submission. Space efficiencies were identified through conversations that have begun to plan program adjacencies within our CTE programs. - Offered by Dr. Suzanne Galusi and Jenny Graham

Luke Preisner asked if there is work being done to compare the upcoming space efficiency list with the list of motions that was tabled at the 4/27 meeting. Chair Graham said yes, and that the project team will also meet with the educational team to review further educational spaces to determine efficiencies.

Item #	Description of Proposed Change	Δ SF	Change to Ed Plan?	Efficiency / Reduction
Cluster CTE Toilet Rooms for Two Adjacent Shops				
1	Metal Fab & Robotics	-130 sf	No	Efficiency
2	CCL & Carpentry	-130 sf	No	Efficiency
3	Electrical & Plumbing	-130 sf	No	Efficiency
4	Eliminate Biotechnology Dedicated Toilet Room	-60 sf	No	Efficiency

Item #	Description of Proposed Change	Δ SF	Change to Ed Plan?	Efficiency / Reduction
Cluster CTE Changing Rooms for Two Adjacent Shops				
5	Metal Fab & Robotics	-170 sf	No	Efficiency
6	CCL & Carpentry	-170 sf	No	Efficiency
7	Electrical & Plumbing	-170 sf	No	Efficiency
Eliminate Loft Storage Area - Stock Storage on Shop Floors				
8	Auto Tech, Carpentry, CCL & Metal Fab	-2,000sf	No	Efficiency
9	Reduce size of CTE Shop Related Rooms from 950 SF to 850 SF (all besides Cosmo & Business/Marketing)	-1,700 sf	No	Efficiency
Eliminate CTE Shop Offices - Lockable Instructor Desks on Shop Floors				
10	Small Staff Offices (100 SF)	-700 sf	No	Efficiency
11	Medium Staff Offices (120 SF)	-1,320 sf	No	Efficiency

Motion to Approve Space Reductions as part of the PSR Submission by Luke Preisner second by Joan Bowen 11/0/4 - Approved

IV. Approval to Authorize LeftField to Submit the PSR Submission to the MSBA

Luke Presiner said the educational plan drives the cost of the building and believes the building is too big. Wants the building committee to give a good impression to the MSBA and highlighted cost of the project.

Lisa Miller asks when there will be a review of shop sizes and the need for spaces with education. The project team said there will be programming meetings in the fall to have those conversations and said the CTE shop sizes are based on DESE guidelines and enrollment.

Clarified that these meetings will be had with all programs in the building and that they will present adjacencies and size of the shop.

The project team said that there are two educational plans in the PSR submission. One has red-lined changes from the original ed plan submission in the PDP, and the second ed plan is the clean version. The Ed plan is voted on by the School Committee, which was approved by the School Committee on June 15. The Ed plan's changes, as explained by Dr. Galusi, were regarding the space changes approved by the SBC in late April and clarifications suggested by the MSBA when reviewing the PDP.

Maria D'Orsi commented on the changing landscape of student spaces, noting that the library from ten years ago is much different than how the educators use it today.

Mayor Lungo-Koehn said that the deliverables from last SBC meeting, which was the reviewing feasibility of the Curtis Tufts and further reviewing then voting the size of the building to find space efficiencies, will continue to be worked on throughout the summer.

Paul Melone asked for a revised space summary once the PSR is submitted and also a table that shows the spaces compared to DESE regulations as well as reimbursable costs.

Motion to approve the PSR Submission to the MSBA by Aaron Olapade second by Dr Suzanne B. Galusi 10/1/4 - Approved

V. Approval of the CM at Risk Request for Qualification (RFQ)

Motion to approve the CM at Risk Request for Qualification by Ken Lord second by Brian Hilliard 10/0/4 1 Abstain - Approved

VI. Upcoming Meetings
VII. Adjournment

Motion to adjourn by Luke Preisner second by Dr. Suzanne B. Galusi - 11/0/4 - Motion Approved

Meeting adjourned