Meeting Minutes
Medford Comprehensive High School Building Committee Meeting
July 22, 2026 at 6:30 p.m. on Zoom

I. Roll call

Voting Members: 12 Present, 3 Absent
Non-Voting Members: 5 Present, 5 Absent

II. Approval of Meeting Minutes
   A. Meeting Minutes from June 18, 2026 Full Committee Meeting

Motion to Approve Meeting Minutes by Brian Hilliard second by Luke Preisner 12/0/3 - Approved

III. Approval of June 2026 Project Invoices
   A. LeftField Invoice = $20,000
   B. SMMA Invoice
      1. A&E Services = $90,000
      2. Enviro & Site = $45,375
   C. Total = $155,375

Motion to Approve June 2026 Project Invoices by Ken Lord second by Maria D'Orsi 12/0/3 - Approved

IV. Approval of SMMA Amendment #2
   A. Geothermal Consulting Haley & Aldrich $22,000.00
   B. Geothermal Consulting Haley & Aldrich $8,250.00
   C. PV Solar Design Solar Design Associates $27,665.00
   D. Pool Design Consultant Aquatic Design Group $15,400.00
   E. Pool Design (new basin) Aquatic Design Group $9,130.00
   F. Pool Testing - equipment Fillion $6,050.00
   G. Pool Testing - pool structure Thompson & Lichtner $6,374.50
   H. TOTAL AMENDMENT $94,869.50

Motion to Approve SMMA Amendment #2 except the Pool Design (New Basin) by Ken Lord second by Mayor Lungo-Koehn 11/0/3 1 Abstain - Approved

V. Report on the MSBA FAS Meeting held 7/15/26

The project team presented slides to the MSBA at the 7/15 meeting that were shown to the Building Committee during the 7/21 meeting. Slides were combined from previous meetings, including slides about Educational Visioning, Programming, projected adjacencies, design vision, site program plan including the deed restriction, solar orientation of the building, floor plans, sustainability goals, and space differences from MSBA guidelines. These images were also included in the PSR report.

During the meeting, the architects noted that it was the most positive meeting in terms of meaningful feedback that they had been a part of, especially as it relates to the educational plan. FAS wanted project team to be mindful of site topography, complimentary of the special ed programming, encouraged district to jumpstart PD on new building ahead of it opening in phases, complimentary of the building design, suggestion to further define entrance into auditorium, cautioning of large parking lot in front of the building. Were understandable of differences in MSBA size guidelines compared to project design.

No vote was taken during the meeting by the FAS.

VI. Teen Health Center

The Teen Health Center does not currently exist at the high school, but the inclusion of the Teen Health Center is in the project's Educational Plan. The ed plan is voted by the School Committee. Dr. Galusi presented slides to the School Building Committee that were shared at the School Committee (SC) meeting on 7/20. The SC was asked to provide guidance to the district and project team on the teen health center, and the SC voted 5 affirmative, one absent and one abstain to continue plans to build and open a teen health center.

Luke P shared that the need for mental health resources in the community is important, but noted the center's location is not in a centralized location in the city.
Libby B. also noted the benefits of having the center in the city but the drawbacks of its location in the city. Asked about statistics for use and need.
Lisa M. asked if the Teen Health Center would reduce the size of the nursing suite. The project team said they are sized to operate independently, but noted that if they're colocated it could reduce building size due to efficiencies.

VII. Project Adjacencies and Related Efficiencies for: Medical, Guidance, Custodial, and Maintenance

Project team met with stakeholders and school department leaders of each of these spaces to further define and refine the space summary and anticipated use, including personnel.

Motion to adjust project website that current version of ed plan is explicitly available through a link by Luke Preisner, second by Dr. Galusi 9/0/6 - Approved

VIII. Upcoming Meetings

A. 8/25 - MCHSBC MeetingReview Project Efficiencies & Report on Curtis Tufts Potential Use

IX. Adjournment

Motion to adjourn by Luke Preisner second by Ken Lord - 8/0/7 - Motion Approved

Meeting adjourned