Massachusetts School Building Authority

Deborah B. Goldberg
Chair, State Treasurer

James A. MacDonald
Chief Executive Officer

Mary L. Pichetti
Executive Director / Deputy CEO

July 29, 2026

The Honorable Breanna Lungo-Koehn, Mayor
City of Medford
Medford City Hall
85 George P. Hassett Drive, Room 202
Medford, MA 02155

Re: City of Medford, Medford High School

Dear Mayor Lungo-Koehn:

The Massachusetts School Building Authority (the "MSBA") is forwarding review comments for the Module 3 Feasibility Study Preferred Schematic Report submission for the Medford High School project, received by the MSBA on June 25, 2026.

Responses to the attached comments shall be forwarded to the assigned Project Coordinator, Nina Bordeaux, through the Owner's Project Manager. Please review and return responses within 14 days of receipt of this letter.

Related to the District's efforts to complete a survey associated with the final location of community programs currently proposed in this potential project, it is critical that the MSBA be kept informed related to the decisions/planning/refinements to the design concept presented in the Preferred Schematic Report. The MSBA requests that the Owner's Project Manager coordinate monthly meetings throughout the schematic design phase to include district representatives, the design team, and MSBA staff in order to understand the potential impact to the design concept presented in the Preferred Schematic Report.

If you have any questions or comments, please do not hesitate to contact Veatriki Dagkalakou (Veatriki.Dagkalakou@MassSchoolBuildings.org) or Nina Bordeaux (Nina.Bordeaux@MassSchoolBuildings.org).

Sincerely,

Christopher Alles
Director of Project Management

Attachments:
Attachment ‘A’ Preferred Schematic Report Review Comments
Attachment ‘B’ Preferred Schematic Report Space Summary Review Comments
Space Summary Guideline Revision Recommendations Memorandum Associated with Physical Education and Auditorium Limitations

Cc: Legislative Delegation
Isaac B. Bears, President, Medford City Council
Jenny Graham, Vice Chair, Medford School Committee
Dr. Suzanne B. Galusi, Superintendent, Medford Public Schools
Dr. Kimberly Talbot, Assistant Superintendent for Academics and Instruction, Medford Public Schools
Jennifer Carlson, Owner’s Project Manager, Leftfield, LLC
Matt Gulino, Owner’s Project Manager, Leftfield, LLC
Matt Rice, Designer, Symmes Maini & McKee Associates, Inc.
Helen Fantini, Designer, Symmes Maini & McKee Associates, Inc.
File: 10.2 Letters (Region 4)