smma

Advisory Team – Site, Safety & Security 4

Project Name:	Medford High School	Project Number:	25100
RE:	Advisory Team - Site, Safety & Security	Meeting Date:	10/01/2026
Prepared by:	Helen Fantini	Meeting Number:	4
Distribution:	Attendees		

Owner

- ○ Nicole Branley, *Resident*
- ○ Chief Jack Buckley, *Chief of Police*
- ○ *Marta Cabral, MHS Principal*
- ○ Theresa Carr, *Resident, Transportation Planner*
- ✓ Amanda Centrella, *Medford Open Space Planner*
- ○ *Paul Covino, Provisional Police Chief*
- ○ Matthew DeMeo
- ○ Chief Todd Evans, *Medford Fire Chief*
- ✓ Matt Galusi, *MHS PE Teacher*
- ○ Jenny Graham, *SBC Chair, School Committee Vice Chair*
- ✓ Brian Hilliard, *SBC Member, Architect*
- ○ Joe Hogan, *MHS Student*
- ✓ Alicia Hunt, *Director of Planning, Development & Sustainability, Medford*
- ✓ Nick Karinge, *Disabilities Director, Medford*
- ○ Ethan Lay-Sleeper, *Architect/Planner*
- ✓ Ken Lord, *MPS Chief Operating Officer*
- ○ Sean Mangan, *Director of Operations for Armstrong Ambulance*
- ✓ Tim McGivern, *Commissioner of Public Works, Medford*
- ○ John Prestigiovanni, *MHS Sports Coach*
- ✓ Melissa Young, *Resident, Cambridge municipal employee*
- ✓ *Rob White*

SMMA & Consultants

- ○ Soala Ajienka, *Architectural Designer*
- ✓ Helen Fantini, *Project Manager*
- ○ Erin Prestileo, *Civil Engineer*
- ✓ Matt Rice, *Principal-in-Charge, Architect*
- ✓ Laura Swan, *Civil Engineer*
- ✓ *Erik Vangsness, Landscape Architect*
- ○ Rosemary Park, *Architect, Ed Planner*
- ○ Jamay Li, *Architect*
- ○ Kate Tooke, *Landscape Architect, Agency*
- ○ Kazia Rodrigo, *Landscape Designer*, Agency
- ○ Berit Schurke, Landscape Designer, Agency
- ✓ Matt Allain, *Security Consultant*, Good Harbor Techmark
- ✓ Cody Lattin, Good Harbor Techmark

Leftfield

- ✓ Jen Carlson, *Project Director*
- ○ Matt Gulino, *Project Manager*
- ○ *Adele Sands, Education Liaison*

Item No.	Action	Discussion
04.01	Record	**Meeting #4 Agenda** Welcome & Introductions ○ Advisory Team Recommendations Development ○ Parking Program ○ Updated Site Layout ○ Edgerly Track & Field ○ Pedestrian Experience: ECC Breezeway ○ Call for Assistance/ AED Next Steps
04.02	Record	**Welcome / Timeline Update**

		Timeline Update: project is currently in Schematic Design, the phase at which the project budget is established.
04.03	Record	**Advisory Team Recommendation Development** Parking Program Update The baseline parking program has received approval by the SBC. SMMA reviewed existing layout (451 spaces) and conducted a transportation survey with strong student participation. Most students use the bus or rely on parent drop off. Parking for 100 students (90 spaces) is planned for the project. Total planned parking program = 477. If any programs change substantially, Ken Lord was authorized by the SBC to alter the program as required. Updated Site Layout SMMA shared the updated site layout from PSR to the current version. In response to the police and fire chiefs and to promote improved access to all parts of the site, 360-degree vehicular circulation is planned. A small field is planned south of the school to break up the mass of parking spaces with ECC play area adjacent to it. Two drop off loops are currently envisioned. This change was partly in response to comments received from the MSBA at the FAS meeting in July. It is likely that PV canopies over parking spaces will be part of the project and the updated plan disperses the panels and allows for a more welcoming approach to the main building entry. Discussion: A question was asked about pedestrian pathways and bus/car separation. SMMA responded that from a site circulation standpoint, the design team is still working with the District on this. Pedestrian routes were reviewed in more detail, noting that the goal is to minimize people crossing drive aisles. An Advisory Team member noted that with the insertion of the field, some of the parking spaces are then pushed further from the main entrance. Is there concern that people will cross the new field, also noting that roundabouts seem complicated - how are they planned? SMMA responded that there will be some perimeter fencing around the field which will prevent people from crossing it. Field will require retaining walls at north and south which will also discourage crossing . Parking distribution does result in some spaces being further from the main entry but this is still being developed, and the current thought is that those spaces could be assigned to the students. An Advisory Team member noted that this was a big improvement to the site plan, and asked if the field and east lot could be swapped and asked about the grading on the west drive. SMMA responded that at the next meeting, more information on grade changes can be provided with 3D modeling, and there will be cut/fill. East will be cut. Grades will be kept below 8% for drives at the high end. An accessible path is planned all around the building. An Advisory Team member asked if 22' min width drive can be maintained around the building? SMMA: Yes - including at the "pinch point" near the existing mechanical room. An Advisory Team member asked about accessible parking locations. SMMA noted that there will be accessible spaces near all entries and meet 521 CMR requirements for the school. 8 additional accessible spaces will be provided near Edgerly Track and field. A question was asked about public access to Physical Therapy (PT) services. SMMA noted that there are PT and Alternative Physical Education spaces planned in the building and the design team will take care to place accessible spaces near those entries. Sidewalks will be provided all around the building. SMMA confirmed that the parking near the track and field is at the same level as the track. A vote to approve the updated site plan was taken: 9 in the affirmative, 0 in the negative. The Advisory Team voted to recommend the updated site layout to the SBC. Edgerly Track & Field Track and field layout was reviewed. The design team reported that DCR has indicated that construction of concessions/ticketing/ storage buildings are allowed along with bleachers in the deed restricted portions of the site because they are in support of recreational use. As for the track, a 6-lane oval with 8-lane straight is planned. Press box will be created in the building with elevator access to allow for accessibility. Bleachers will have space for wheelchair companion seating. Pedestrian Experience: ECC Breezeway Concept of the breezeway was presented which allows for a "short cut" from the main parking up to Edgerly Field. Breezeway provides a separate entrance for the Curtis Tufts program. Passage will incorporate sloped walkways for accessibility. Call for Assistance / AED Call for assistance stations are planned on the site in locations that are not regularly occupied. Five are

		planned with the 2 located at Edgerly Field that will include AED cabinets. An Advisory Team member suggested that another call station be added near the CTE yard and possibly in the breezeway. GHT noted that a means of communication will be provided in the area of the breezeway regardless, but will review these suggestions further.
03.14	Record	**Next Steps** • Working session with District 10/16 to review site circulation • Team to obtain DCR written clarification of permitted uses • Subsequent Advisory Team meeting will be set for early November